

TIMBER SQUARE HOMEOWNERS ASSOCIATION
Timber Square Design Review Committee Project Request Form

All changes to the exterior of your home and property, including landscaping require approval from the Timber Square Design Review Committee, and/or Harris Ranch Review Board **prior to commencement of work being started**. All improvements must conform to the: **Harris Ranch Specific Plan, Harris Ranch Design Guidelines, Harris Ranch Wildlife Mitigation Requirements, and the Harris Ranch CC&R's**. All ACC approvals are contingent upon the homeowner obtaining all required permits from the City and constructing improvements within required building setbacks and guidelines.

Some improvements / modifications may require a City of Boise building permit. If a specific HRRB letter is required by the City; a \$100 fee paid to McKibben – Cooper Architects is required.

Please send fee directly to McKibben Cooper @ 519 W Hays St. Boise, ID 83702

Please complete this form and mail it, drop it off, or email:

Mail to:

Timber Square HOA
c/o Sentry Management
6149 N. Meeker Pl. Ste #150.
Boise, ID 83713

Drop off:

Sentry Management
300 E Mallard Suite 120.
Boise, ID 83716

Email:

cbrockl@sentrymgt.com
(preferred method)

Date: _____ Homeowner Name: _____

Street Address: _____

Mailing Address (if different): _____

Phone Number: _____ E-mail Address: _____

Please indicate type of project to be performed:

- _____ Addition to existing structure
- _____ Replace roof (Must provide copy of bid showing specifications and sample of roofing.)
- _____ New storage shed or other outbuilding
- _____ New OR modification to wall or fencing (include specifications on material, color and location)
- _____ Patio cover or pergola (include specifications, materials to be used, and color)
- _____ Exterior painting to existing structure(s). Must provide color samples.
- _____ Modifications to existing front yard landscaping (including hardscape, i.e. walkways, steps, etc.)
- _____ Satellite Dish installation (indicate location on roof)
- _____ Other (describe below)

The Following Information is Required for Processing:

- _____ Detailed drawing (site plan with setbacks), exterior elevations with overall heights and indication of materials and colors
- _____ Landscape plans or modifications
- _____ Color samples for painting (attach) or describe here _____

Note: All work must be approved by and in full conformance with the Harris Ranch HOA CCRs and City of Boise codes and regulations. (City of Boise Building Dept.: 150 N Capitol Blvd., Boise, ID 837022 Phone 208-433-5662) The Homeowner acknowledges that he/she has obtained all necessary permits from other governing agencies and that the project is in compliance with all building codes. **If a permit is required a letter from the Harris Ranch Review Board will also be required. The fee for this letter is \$100.00 and must be paid to McKibben Cooper Architects prior to approval.**

Contact Dig Line prior to any digging or other excavation work @ 208-342-1585 or www.digline.com

The Homeowner acknowledges that he/she has given Notice to his/her neighbors.

The Undersigned specifically understands and agrees that the approval of the above request(s) and any submitted plans, specifications and other information and documents required to be submitted is at the sole discretion of the ACC.

Please allow a **minimum** of two weeks for processing.

Homeowner's Signature

Date

(over)

Review by Committee: Action decided: (please indicate CC&R sections when necessary)

_____ Approved, with the following condition(s):

_____ Not Approved, for the following reason(s):

Design Review Committee Member Signature

Date

Design Review Committee Member Signature

Date

OFFICE USE ONLY

Received in office by: _____ mail email fax drop-off Date: _____

Sent to DRC by: _____ mail email fax drop-off Date: _____

Approval/Disapproval received in office by: _____ Date: _____

Response to owner by: _____ mail email fax drop-off Date: _____