

**BARBER JUNCTION HOMEOWNERS ASSOCIATION  
Design Review Committee Project Request Form**

**APPLICATION, CHECKLIST, COMPLIANCE SIGNATURE FORM**

All changes to the exterior of your home and property, including landscaping require approval from the Boulevard Design Review Committee, and/or Harris Ranch Review Board prior to commencement of work being started. All improvements must conform to the: **Harris Ranch Specific Plan, Harris Ranch Design Guidelines, Harris Ranch Wildlife Mitigation Requirements, and the Barber Junction CC&R's**. All ACC approvals are contingent upon the homeowner obtaining all required permits from the City and constructing improvements within required building setbacks and guidelines.

**Review / Application Fee of \$50.00 is Required for each application, Paid to McKibben - Cooper Architects.**

**Please send Review / Application fee directly to - 519 W Hays St. Boise, ID 83702**

**Some improvements / modifications may require a City of Boise building permit. If a specific HRRB letter is required by the City; an additional \$100 fee paid to McKibben – Cooper Architects is required.**

**Please complete this form and mail it, drop it off, or email:**

**Mail to:**

Barber Junction HOA  
c/o Sentry Management  
6149 N. Meeker Pl. Ste #150.  
Boise, ID 83713

**Drop off:**

Sentry Management  
300 E Mallard Suite 120.  
Boise, ID 83716

**Email:**

[cbrockl@sentrymgt.com](mailto:cbrockl@sentrymgt.com)  
(preferred method)

Date: \_\_\_\_\_ Homeowner Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Please indicate type of project to be performed:**

- \_\_\_\_\_ Addition to existing structure
- \_\_\_\_\_ Replace roof (Must provide copy of bid showing specifications and sample of roofing.)
- \_\_\_\_\_ New storage shed or other outbuilding
- \_\_\_\_\_ New OR modification to wall or fencing (include specifications on material, color and location)
- \_\_\_\_\_ Patio cover or pergola (include specifications, materials to be used, and color)
- \_\_\_\_\_ Exterior painting to existing structure(s). Must provide color samples.
- \_\_\_\_\_ Modifications to existing front yard landscaping (including hardscape, i.e. walkways, steps, etc.)
- \_\_\_\_\_ Satellite Dish installation (indicate location on roof)
- \_\_\_\_\_ Other (describe below)

**The Following Information is Required for Processing:**

- \_\_\_\_\_ Detailed drawing (site plan with setbacks), exterior elevations with overall heights and indication of materials and colors
- \_\_\_\_\_ Landscape plans or modifications
- \_\_\_\_\_ Color samples for painting (attach) or describe here \_\_\_\_\_

**Notes:**

**Review / Application Fee Required \$50. Paid to McKibben - Cooper Architects. Some improvements / modifications may require a City of Boise building permit. If a specific HRRB letter is required by the City; an additional \$100 fee will need to be paid to McKibben – Cooper Architects.**

All work must be approved by and in full conformance with the Harris Ranch HOA CCRs and City of Boise codes and regulations. (City of Boise Building Dept.: 150 N Capitol Blvd., Boise, ID 837022. Phone 208-433-5662)  
The Homeowner acknowledges that he/she has obtained all necessary permits from other governing agencies and that the project is in compliance with all building codes.

Contact Dig Line prior to any digging or other excavation work @ 208-342-1585 or [www.digline.com](http://www.digline.com)

The Homeowner acknowledges that he/she has given Notice to his/her neighbors.

The Undersigned specifically understands and agrees that the approval of the above request(s) and any submitted plans, specifications and other information and documents required to be submitted is at the sole discretion of the ACC.

Please allow a **minimum** of two weeks for processing.

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date

(over)

**Review by Committee:** **Action decided:** (please indicate CC&R sections when necessary)

\_\_\_\_\_ Approved, with the following condition(s):

\_\_\_\_\_ Not Approved, for the following reason(s):

\_\_\_\_\_  
Design Review Committee Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Design Review Committee Member Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Received in office by: \_\_\_\_\_ mail email fax drop-off Date: \_\_\_\_\_

Sent to DRC by: \_\_\_\_\_ mail email fax drop-off Date: \_\_\_\_\_

Approval/Disapproval received in office by: \_\_\_\_\_ Date: \_\_\_\_\_

Response to owner by: \_\_\_\_\_ mail email fax drop-off Date: \_\_\_\_\_