

**March 26<sup>th</sup>, 2019**

**Meeting Minutes:**

Meeting began, Sentry unable to attend. In attendance are Doug Fowler, Richard Niece, Ann Enderle, Anjanette Sabin and Sarah Borgerding Nilles.

The main priority of this board is to oversee the landscape maintenance and architectural control.

**(1) First order of business:**

Positions of members are appointed.

Anjanette Sabin – President

Richard Neice – Vice President

Ann Enderle – Treasurer

Sarah Borgerding Nilles – Secretary

Doug motioned to accept all positions, seconded by Anjanette. Motion carried with unanimous support.

**(2) Second order of business:**

**The board members are given financial statements from sentry management. Board members are asked to review and be ready to discuss at next board meeting.**

Board members are reminded that information given is sensitive and confidential.

If dues are not paid homeowners are sent a letter, followed by a letter from an attorney and finally action is taken through liens. These measures are taken by the property management company.

**(3) Discussion on Communication:**

Developer's update needs to be better distributed. Post card will be sent with return postage paid, homeowners can add their address to the list. Sarah to organize this.

At all HOA meetings residents will be reminded to sign up for constant contact notifications.

Constant contact reporting can be used to see if people are opening the email.

**(4) To-Dos:**

Sarah to send – video link, link to SPO1 and residential guidelines.

Sarah to make sure Richard is added to the constant contact email.

Next meeting scheduled for June 18<sup>th</sup> at 10:30AM.